

**IEEE-SA Standards Board Audit Committee (AudCom)  
Meeting Minutes**

11 June 2019

9:00 a.m. – 12:00 p.m.

Hilton Panama, Panama City, Panama

**Members:**

Doug Edwards  
Guido Hiertz  
John Kulick  
Kevin Lu  
Daleep Mohla  
Andrew Myles  
Annette Reilly, Chair  
Mehmet Ulema  
Philip Winston  
Jingyi Zhou

Robert Fish  
Travis Griffith  
Gary Hoffman  
Joseph Levy  
Robby Robson  
Jon Rosdahl  
Dorothy Stanley  
Claire Topp  
Lei Wang  
Howard Wolfman  
Don Wright

**Members Absent:**

Masayuki Ariyoshi  
Christel Hunter  
Thomas Koshy  
Howard Li  
Feng Wu

**IEEE Staff:**

Matt Ceglia  
Karen Evangelista  
Josh Gay  
Mary Ellen Hanntz  
Yvette Ho Sang  
Michael Kipness  
Dave Ringle  
Rudi Schubert  
Sam Sciacca  
Lisa Weisser, Administrator

**Guests:**

Michael Atlass  
Edward Au  
Alan Berkema  
Stephen Dukes  
Jean-Philippe Faure

**[Unless otherwise noted, all votes are unanimous]****1. CALL TO ORDER AND INTRODUCTIONS**

Chair Reilly called the meeting to order at 9:00 a.m. There was a round of introductions.

**2. REVIEW AND APPROVAL OF THE AGENDA**

Chair Reilly asked if there were any additions, deletions, or alterations to the published agenda. There were none.

**A motion was made to approve the 11 June 2019 AudCom meeting agenda. The motion was unanimously approved.**

### **3. APPROVAL OF MINUTES FROM THE 19 MARCH 2019 AUDCOM MEETING**

**A motion was made to approve the minutes of the 19 March 2019 AudCom meeting. The motion was unanimously approved.**

### **4. P&P REVIEW**

#### **4.1 Status of Continuing Standards Committee P&P Review**

##### 4.1.1 C/LM - Phil Winston, Jingyi Zhou

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

##### 4.1.2 COM/DySPAN-SC - Christel Hunter, Howard Li

**Motion: To recommend acceptance of the COM/DySPAN P&P. Upon vote, the motion passed.**

##### 4.1.3 COM/SDB - Doug Edwards, Christel Hunter

**Motion: To recommend acceptance of the COM/SDB P&P. Upon vote, the motion passed. (Conditional; contingent upon Standards Committee vote.)**

***NB: The condition has not been met. The Standards Committee submitted an updated version of the P&Ps for the September 2019 AudCom agenda.***

##### 4.1.4 EDS/MEMS - Phil Winston, Mehmet Ulema

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

##### 4.1.5 IAS/I&CPS TBCC (To become IAS/I&CPS SDC) - Christel Hunter, Guido Hiertz

**Motion: To recommend acceptance of the IAS/I&CPS TBCC P&P. Upon vote, the motion passed. (Conditional; contingent upon editorial corrections.)**

***NB: The condition has been met.***

Following the outcome of this review, AudCom discussed item 6.3.1 on the agenda and the name change to Industry Applications Society Industrial and Commercial Power Systems Standards Development Committee (IAS/I&CPS) was approved for recommendation by AudCom.

#### 4.1.6 PE/IC - Doug Edwards, Andrew Myles

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

#### 4.1.7 PE/T&D - Mehmet Ulema, Daleep Mohla

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

### **4.2 Status of New Standards Committee P&P Review**

#### 4.2.1 AES/RS – Guido Hiertz, Howard Li

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

#### 4.2.2 C/BDL - Thomas Koshy, John Kulick

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

#### 4.2.3 C/DC - Doug Edwards, Kevin Lu

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

#### 4.2.4 C/SM - Mehmet Ulema, Howard Li

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

### **4.3 Status of Continuing Working Group P&P Review**

#### 4.3.1 C/SI/1516\_WG - (Common - all C/SI Individual Working Groups) - Daleep Mohla, Christel Hunter

**Motion: To deem without issue and without precedent the C/SI/1516\_WG (Common - all C/SI Individual Working Groups) P&P. Upon vote, the motion passed (5 approve [includes Chair Reilly tie-breaking vote], 4 disapprove, 1 abstain [Ulema]). (Conditional; contingent upon staff fixing minor editorial issues.)**

***NB: The condition has been met.***

4.3.2 IAS/PCI/1814\_WG - (Common - all IAS/PCIC Individual Working Groups) - Phil Winston, Feng Wu

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

4.3.3 PE/SWG/SASC-WG\_C37.121 - (Common - all PE/SWG Individual Working Groups) - Guido Hiertz, Daleep Mohla

**Motion: To deem without issue the PE/SWG/SASC-WG\_C37.121 - (Common - all PE/SWG Individual Working Groups) P&P. Upon vote, the motion passed (8 approve, 1 recuse [Edwards]).**

4.3.4 SASB/SCC31/P1704 - Doug Edwards, Jingyi Zhou

**Motion: To deem without issue the SASB/SCC31/P1704 Working Group P&P. Upon vote, the motion passed.**

#### **4.4 Status of New Working Group P&P Review**

4.4.1 C/SAB/IoF - Thomas Koshy, Masayuki Ariyoshi

**Motion: To deem without issue the C/SAB/IoF Working Group P&P. Upon vote, the motion passed (8 approve, 1 abstain [Winston]). (Conditional; contingent upon a new checklist being uploaded.)**

***NB: The condition has been met.***

4.4.2 PE/AMPS/762\_WG - Mehmet Ulema, Andrew Myles

There are still open comments from the checklist that have not been addressed and the P&P will continue under review and move to the September 2019 AudCom agenda.

4.4.3 PE/PSIM/HVTT - (Common - all PE/PSIM Individual Working Groups) - Christel Hunter, Masayuki Ariyoshi

**Motion: To deem without issue the PE/PSIM/HVTT - (Common - all PE/PSIM Individual Working Groups) Working Group P&P. Upon vote, the motion passed.**

4.4.4 PEL/SC/389\_WG - (Common - all PEL/SC Individual Working Groups) - Kevin Lu, Howard Li

**Motion: To deem without issue the PEL/SC/389\_WG - (Common - all PEL/SC Individual Working Groups) Working Group P&P. Upon vote, the motion passed.**

4.4.5 RAS/SC/RTR - (Common - all RAS/SC Individual Working Groups) - Guido Hiertz, John Kulick

**Motion: To deem without issue the RAS/SC/RTR - (Common - all RAS/SC Individual Working Groups) Working Group P&P. Upon vote, the motion passed.**

**5. OLD BUSINESS**

**5.1 Action Item Review - Lisa Weisser**

Lisa Weisser reviewed the action items from prior AudCom meetings:

Action Item	Status	Update
Lisa Weisser will add a comment to the AudCom baselines ad hoc comment spreadsheet about the possibility of adding information about term length in the baselines.	Complete	The AudCom baselines comment spreadsheet includes an item about term length.

**5.2 Update on Outstanding P&Ps - Chair Reilly**

Chair Reilly provided an update on the current status of outstanding Standards Committee and Working Group P&Ps.

**5.2.1 Expiring Standards Committee P&Ps**

Chair Reilly noted that reminders have been sent to Standards Committees with P&Ps expiring this year and that AudCom is still waiting to receive seven P&Ps from Standards Committees with active PARs.

*NB: One of the Standards Committees has submitted its P&Ps since the June meeting.*

**5.2.2 Working Group P&Ps Outstanding**

Chair Reilly displayed the list of Working Group P&Ps that are outstanding and encouraged everyone in communication with the Standards Committees to remind them to submit the Working Group P&Ps.

**5.3 SASB/SCC18 P&P (SCC Type 1 Baseline) - John Kulick**

John Kulick provided an update on the progress of the SCC18 P&P. The SASB SCC18 Oversight Committee has still been working closely with SCC18 to get the P&P ready for review by AudCom. There are two new Co-Chairs of SCC18, Rich Hulett and David Law.

#### **5.4 2019 Baseline Ad Hoc Update - Chair Reilly**

Chair Reilly thanked the members of the 2019 Baselines ad hoc and provided an update on its progress. Now that the Standards Committee baseline is nearing completion, the ad hoc will work on the SCC baseline and the Working Group baselines. The plan is to get the baselines updated before the end of 2019, although there is still content that will need to be incorporated related to Open Source.

#### **5.5 myProject Updates - Chair Reilly**

Chair Reilly provided an update on the progress of the ad hoc for myProject User Acceptance Testing. She reviewed the anticipated time frames for volunteer testing and an upcoming blackout period for balloting. She noted that the timeframes are not definite because there will be staff retesting in June, with the potential for development updates needed to the system. There was a discussion about ensuring that communication about the blackout period takes place well in advance of the blackout period.

#### **5.6 Open Source Ad Hoc Update - Chair Reilly**

This update was provided in Executive Session.

### **6. NEW BUSINESS**

#### **6.1 Request for Standards Committee Recognition**

##### **6.1.1 IEEE Computer Society Blockchain and Distributed Ledgers Standards Committee (C/BDL)**

The P&P of C/BDL are still under review, so it was agreed that the Standards Committee recognition would be deferred until the September 2019 AudCom meeting when the P&P will be discussed.

##### **6.1.2 IEEE Computer Society Data Compression Standards Committee (C/DC)**

The P&P of C/DC are still under review, so it was agreed that the Standards Committee recognition would be deferred until the September 2019 AudCom meeting when the P&P will be discussed.

##### **6.1.3 IEEE Computer Society Smart Manufacturing Standards Committee (C/SM)**

The P&P of C/SM are still under review, so it was agreed that the Standards Committee recognition would be deferred until the September 2019 AudCom meeting when the P&P will be discussed.

#### **6.2 Update Baselines for 'Standards Committee' Terminology**

Chair Reilly opened this discussion by explaining some potential issues with changing the baseline terminology to use 'Standards Committee' instead of Sponsor before the baselines are fully updated. She also reminded AudCom that there should be no issue if a Standards Committee initiates the change in its P&Ps even on the 2017 baseline.

**Motion: AudCom will require the use of the baseline text with no modifications with respect to Sponsor and related wording. Upon vote, the motion passed (7 yes, 2 abstain).**

***NB: The SASB overturned this motion by passing the following resolution: The SASB directed AudCom to allow the use of 'Standards Committee' terminology in P&P that are otherwise compliant with the 2017 baseline templates.***

**AI: Lisa Weisser will make a note on the AudCom baselines page on the website to help Standards Committees understand that they can update their P&Ps even on the 2017 baseline to incorporate the Standards Committee terminology.**

### **6.3 IAS Standards Committee Name Change Requests Based on the IAS Restructuring**

#### **6.3.1 Industry Applications Society Technical Books Coordinating Committee (IAS/I&CPS TBCC) to Industry Applications Society Industrial and Commercial Power Systems Standards Development Committee (IAS/I&CPS SDC)**

**Motion: To change the name of Industry Applications Society Technical Books Coordinating Committee (IAS/I&CPS TBCC) to Industry Applications Society Industrial and Commercial Power Systems Standards Development Committee (IAS/I&CPS SDC). Upon vote, the motion passed.**

## **7. DATE OF NEXT MEETING**

The next in-person meeting of AudCom will take place on 5 November 2019 in Piscataway, New Jersey, USA. There will be an AudCom teleconference on 3 September 2019. Chair Reilly mentioned the potential for a December AudCom teleconference, too.

## **8. ADJOURNMENT**

There being no further business, the meeting adjourned at 12:34 p.m.